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**Long Beach Public Library Board of Trustees Meeting Minutes      April 19, 2022**

**Type of Meeting:** FY 2022 2nd Quarter Open Meeting

**Call to Order:** 3:31 p.m. by Christine McCummins, LBPL Board President

**Others In Attendance:** Library Director, Denise Saucier, and Board Members Diane Johnson, and Mary Westmoreland. (Board member Betsy Hertz was absent and member Brian Lamar has resigned.)

**Approval of Minutes from Previous Meetings:** Minutes of the January 18, 2022, quarterly meeting had no corrections or additions and were approved as distributed. Minutes of the January 24, 2022, work session and the April 1, 2022, emergency work session were also approved with one correction.

**Old Business**

**Book Week:** Book Week activities were well received but not well attended. Perhaps additional publicity would help promote these events in the future.

**Friends Status:** There was a joint meeting with the Friends of the Library and the LBPL Board of Trustee on Monday, March 7, 2022. Mary Westmoreland was the only Board member able to attend and took notes which she shared with the Board. (See attached.)

**Free Books and Book Sale:** We are still looking to give away and/or dispose of the old VHS tapes. Note from the Friends of the Library session regarding book sales: If the Friends of the Library host the book sale, they are required to charge tax. If the library sponsors the sale, they do not have to charge tax.

**New Hires:** Denise advised that the part-time employees hired as a result of our January 24, 2022, application process work session are doing well thus far.

**New Business**

**Mayor and Board of Aldermen Meeting Results:** After the April 5, 2022, Board of Aldermen meeting, it appears that they were looking at all public buildings to ensure maximum utilization. Denise presented the Mayor and Board of Aldermen with supporting documents as to why the library would not be able to operate if only housed in the children's section. She also offered suggestions for a "makeover" of the library with renovations to increase the functionality of the library and make it more appealing to the public. The Mayor asked for Denise to prepare a presentation of her ideas and the Board will revisit this at a future meeting. The Mayor also asked her to submit a list of repairs needed in order of their priority so that they may be addressed as soon as possible.

**Library Repairs Needed:** Denise went over the repairs needed to the library on the interior, the exterior, and the roof. These include repairing or replacing the south side steps and landing, as well as adding an ADA compliant ramp. She will present an itemized list to the Mayor and Board of Aldermen at an upcoming meeting.

**Renovation Plans:** In addition to repairs, Denise is working on a renovation plan for both the interior and the exterior of the library and showed us some of her ideas. These too will be presented at a future Board of Aldermen meeting.

**Budget Plan for Fiscal Year 2022-2023:** This is currently a work in progress and will be submitted at the end of June. She may need to call a Board of Trustees meeting to go over some of the details and will let us know if a work session will be necessary.

### **Department Reports**

**Circulation Statistics:** Circulation for the second quarter of 2022 was up for January and February and only slightly down for March compared to the same time last year.

**Technology Statistics:** Computer usage for January-March 2022 in terms of total logins was up as compared to the same time period in 2021. The same holds true for website users and number of sessions for January-March 2022 versus January-March 2021.

**Next Meeting:** The next scheduled Board meeting will take place at 3:00 on Tuesday, July 12, 2022.

### **Adjournment**

Having no further business to discuss, the meeting was adjourned at 4:53 p.m.

**Respectfully Submitted,**

**Mary L. Westmoreland, Secretary**